

LIMITED LIABILITY COMPANY INCORPORATION CHECKLIST

HUNGARY

Following is a checklist of the information and documents required for the establishment of a limited liability company ("Kft") in Hungary.

Please complete the checklist in full by answering every question. If the answer to a certain question is "None" or "N/A", please so indicate.

I. REQUIRED CORPORATE INFORMATION	
<u>A. Hungary Limited Liability Company</u>	
1. Proposed Corporate Name:	
2. Scope of Activity:	Main business activity: Additional business activities:
3. Registered Office:	Registered seat and virtual office services provided by FirmaX
4. Branch offices or other places of business in Hungary:	
5. Duration of the Hungarian Kft:	definite / indefinite
6. Registered capital: <i>(Please note that the minimum registered capital shall be HUF 3.000,000.00)</i>	
a. Amount of contribution made in cash	

b. Amount of contribution made in kind	
7. Fiscal Year End Date	1 January – 31 December
8. Hungarian Bank:	Name of the Hungarian Bank: Contact person at the Bank:
9. Corporate email address:	
<u>B. Owners / Members:</u>	
1. Member 1	
a. Name or Corporate Name:	
b. Address:	
c. Company Registration Number <i>(only, if member is a company):</i>	
d. Mother's name <i>(only, if Member is a private person)</i>	
e. Tax number:	
f. Authorized Officer(s) / Signatories <i>(only, if member is a company):</i>	
i. <u>Full Name:</u>	
ii. <u>Title:</u>	

i.	<u>Full Name:</u>	
ii.	<u>Title:</u>	
2.	Member 2	
a.	Name or Corporate Name:	
b.	Address:	
c.	Company Registration Number <i>(only, if member is a company):</i>	
d.	Mother's name <i>(only, if Member is a private person)</i>	
e.	Tax number:	
f.	Authorized Officer(s) / Signatories <i>(only, if member is a company):</i>	
i.	<u>Full Name:</u>	
ii.	<u>Title:</u>	
i.	<u>Full Name:</u>	
ii.	<u>Title:</u>	

II REQUIRED MANAGEMENT INFORMATION	
A. <u>Managing Director(s):</u>	
<i>(One or more natural persons must be appointed as managing director. If more than one managing director is appointed, the article of association must specify (i) whether each of them has individual or joint signing authority on behalf of the Kft. Please extend the following part of the chart if needed.)</i>	
1. Full Name:	
Residential Address:	
Mother's Maiden Name:	
Passport Number (if not Hungarian) or I.D. Card Number (if Hungarian):	
Tax Number:	
Signing authority: <i>(Please specify whether the signatory may sign individually or jointly of another managing director)</i>	
2. Full Name:	
Residential Address:	
Mother's Maiden Name:	
Passport Number (if not Hungarian) or I.D. Card Number (if Hungarian):	

Tax Number:	
Signing authority: <i>(Please specify whether the signatory may sign individually or jointly of another managing director.</i>	
<u>E. Hungarian Delivery Agent:</u>	
1. Name:	Delivery agency services provided by FirmaX
2. Mother's Maiden Name:	
3. Residential Address:	
III REQUIRED DOCUMENTS	
<p>The following documents are needed for the preparation of the corporate documents:</p> <p>A. Trade Registry Extract of the Member or copy of passport photo page or id card, if Member is a private individual.</p> <p>B. Copy of passport photo page or id card for each managing director and procurist.</p> <p>Particular signature formalities apply to the above documents, depending on the country in which the document is signed or issued.</p>	

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